

**Program Sub-Recipient**  
 Golden State Finance Authority (GSFA)  
 1215 K Street, Suite 1650  
 Sacramento, CA 95814  
 Phone: (855) 740-8422 Fax: (916) 444-3551  
 Email: [info@gsfahome.org](mailto:info@gsfahome.org)

**DR-HBA012-Checklist Final Compliance**

<b>Applicant Name:</b>		<b>HBA Amount:</b>	\$
<b>Lender Name:</b>		<b>Contact Name:</b>	
<b>Phone Number:</b>		<b>Fax Number:</b>	
<b>Email:</b>			

This Compliance Package contains:

1.  **Reservation Confirmation and Letter**
2.  **Final Closing Disclosure for the 1<sup>st</sup>**  
 **Confirm HBA Amount**  
 **Final Closing Disclosure for the 2<sup>nd</sup> (if origination fee on 2<sup>nd</sup> is 1%)**  
 **Confirm Origination Fee is 1%**
3.  **Estimated Settlement Statement**
4.  **Final AUS Findings**  
 **Ratio: \_\_\_\_\_(42-45%)**
5.  **1<sup>st</sup> and 2<sup>nd</sup> Deed of Trust and Note**
6.  **Final 1003**
7.  **Final 1008**
8.  **Escrow Instructions 1st page only (or 1st page of Preliminary Report)**  
 **Should have identifier to match to Reservation Confirmation (i.e. property address)**
9.  **Wire Instructions**  
 **Should have identifier to match to Escrow Instructions**
10.  **Homebuyer Education/Counseling Completion Certificate**
11.  **DR-HBA013-Annual Compliance Monitoring Notice**
12.  **Complete QAQC (HCD) - Completed by GSFA**
13.  **Finalize Duplicate of Benefits (DOB) – Completed by GSFA**  
 **Worksheet**

The Final Compliance Package will not be processed, nor will a Commitment for Final Compliance be issued (funds wired), until all the items above are received, complete and correct, by the Program Sub-Recipient.